



**Fleet & Family Readiness**

**U.S. Naval Station – PSC 819 Box 14**

**FPO AE 09645-0014**

Announcement Number:	MWR-003-10	10/29/2009
Closing Date:	Open Until Filled	
1 <sup>st</sup> Cut-Off:	11/05/2009	
	Cut-offs every 7 days	

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**RECREATION AIDE – EXPEDITIONS**

FLEXIBLE SCHEDULE ( 0 to 40 hours per week)

PAY BAND: NF-01

STARTING SALARY: \$8.00 per hour

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**AREA OF CONSIDERATION:** Spouses of active duty U.S. military personnel stationed in the Rota commuting area will receive employment preference. In the absence of a qualified military spouse, spouses of DOD civilian employees, active duty, and military/civilian family members may be considered for employment.

**NOTE:** Selected applicant will not lose any entitlement to future spouse preference eligibility for any other NAF or GS positions. Selected is subject to direct deposit of pay.

This position is located at Liberty, MWR / Fleet & Family Readiness, U.S. Naval Station, Rota, Spain. The incumbent operates a cash register, collects feed for ITT, special community events, class registrations and rentals. Takes registrations and provides information about tours, classes, programs and special events. Answers the Recreation Center telephone and routes calls to various offices. Provide information for callers. Maintains a clean and organized work space and facility. Open and closes the facility according to established regulations and performs routine security checks. Responsible for assigned inventories, receipts and funds. Performs other duties as assigned.

**QUALIFICATIONS:** The incumbent must be familiar with cash register operations, cash handling and reporting. Must be a mature and responsible adult able to effectively deal with the public in a professional manner. Must be flexible to accommodate rotating shifts, weekends, and holidays.

Applications must be submitted on Form SF-171 OR OF-612 and Family Member Status Form to the FFR Personnel Office between the hours of 0830 to 1730, Monday through Friday before the above closing date. For further information, call extension 727-3263/2596.

**THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.  
All qualified candidates will receive consideration without regard to race, color, religion, sex,**

**national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factor.**